

## Truck Hauled Waste Policy

### Town of Amherst

Effective December 28, 2006

#### A. Terms Defined

The following terms, when used in this policy, shall have the meanings specified below unless the context indicates otherwise.

- a. “*Discharge Permit*” means a written permit issued by the Town of Amherst for the disposal of truck hauled waste at a designated location in the Town pursuant to Sec.17-15.3.4 of the Town Code.
- b. “*Permittee*” means a person issued a Discharge Permit (Waste Hauler).
- c. “*Commercial and industrial wastewater*” means non- domestic waste.
- d. “*Waste*” means used or untreated liquid septage.
- e. “*Superintendent*” means the Town of Amherst Superintendent of Water and Wastewater Plant Operations.

#### B. Application and Issuance of Discharge Permit Application

- a. A person desiring a discharge permit shall submit a Town application for Discharge Permit and comply with the Towns Truck Hauled Wastewater Policy and submit them to the Town with a copy of his current Virginia Department of Health operation (Sewerage Handling) Permit.
- b. The Town will issue all Discharge Permits.
- c. Each vehicle transporting waste must have a copy of the current Discharge Permit identifying full tank capacity at each sight gauge and the Department of Health Sewerage Handling Permit in the vehicles at all times.
- d. Any change to the information supplied on the permit application **MUST** be reported in writing to the Superintendent at the address below **AS SOON AS POSSIBLE**, but in no event later than thirty days after such change or when the change would effect charges (e.g., a tank capacity change), prior to any discharge affected by the change.

**Superintendent of Water and Wastewater Plant Operations  
Town of Amherst  
186 South Main Street  
P.O. Box 280  
Amherst, VA. 24521**

#### C. Terms and Conditions for Discharge

- a. Permitted substances
  - I. Only domestic septage, portable toilet waste or other similar wastewaters generated from **RESIDENCES, BUSINESSES, and PROPERTIES** will be accepted for discharge.
  - II. Notwithstanding the issuance of a discharge permit, **NO COMMERCIAL OR INDUSTRIAL WASTEWATER SHALL BE DISCHARGED** without the prior express written approval of the Superintendent. All request for commercial or industrial discharges must be accompanied by a laboratory analysis showing the concentration of pollutants to be discharged and all parameters in Section 17-15.2.4 of the Town Code.

- b. Prohibited Substances
  - I. There shall be **NO** hazardous or toxic wastes discharged into the Town of Amherst Sewerage System.
  - II. There shall be **NO** oil/grease trap waste, leachate, or similar wastewaters discharged into the sewerage system.
- c. Locations, Procedures, and Times for Discharge
  - I. All wastewater discharged by permittees shall be at the Town of Amherst Rutledge Creek WWTP, located at the end of Industrial Drive in the Town of Amherst. The discharge of wastewater at any other location is prohibited. Any permittee discharging into a manhole or any other location other than the Town of Amherst Rutledge Creek WWTP will be charged with Sec. 17-15.11.3 of the Town Code.
  - II. Town of Amherst Rutledge Creek WWTP Facility:
    - i. This facility may be closed to truck hauled waste at anytime by the Superintendent for good cause.
    - ii. Any vehicle that is not identified on the permit will be denied access to the facility.
    - iii. All loads brought to this facility shall be accompanied by a properly completed and legible "Truck Hauled Waste Manifest" (copy attached) at the time the truck arrives. Loads brought to this facility that are not accompanied by a properly completed and legible "Truck Hauled Waste Manifest" at the time the tank truck arrives will be denied access to the facility.
    - iv. This facility will accept truck hauled waste on a limited basis which is subject to change. Haulers may call the Town of Amherst Rutledge Creek WWTP Facility at (434)946-5769 prior to driving to the facility to determine whether or not the waste will be accepted. If, in the opinion of the Town of Amherst, conditions at the plant are such that truck hauled waste dumping should not occur, haulers will not be allowed to dump.
  - III. Samples of waste being discharged at the discharge site will be required of the hauler, collected in the presence of the Town of Amherst personnel and analyzed by or for the Town of Amherst and the origin of waste may be traced. Any resulting violations of policies will result in immediate revocation of the Discharge Permit, in accordance with paragraph E, and any additional penalties provided by law. If waste is inadvertently spilled at the discharge site, it is the permittee's responsibility to notify the Plant personnel and to clean the affected area immediately. Violations of this policy will result in revocation of the permit in accordance with paragraph E.
  - IV. The hours of operation shall be Monday through Saturday from 10:00 a.m. until 2:30 p.m., except that the Town will not accept truck hauled waste on holidays and other days that the Town Hall is closed. Emergency service at other times may be provided by the Town as practical, as determined by the Superintendent.
  - V. Waste haulers shall be responsible for maintaining the receiving facility in a neat and well kept manner. All refuse shall be placed in appropriate containers.

**D. Charges, Billing and Payment**

- a. An invoice will be sent by the Town of Amherst to all permittees. THE INVOICE SHALL BE PAID IN FULL BY ITS DUE DATE.
- b. The current rate for discharging domestic septage and portable toilet waste is fifty-five dollars per one thousand gallons (\$55.00/1000 gal) with a \$55.00 per load minimum.
- c. Any person who is delinquent in payments will forfeit his/her permit and will not be allowed to discharge until the bill is paid in full and permission has been granted by the Town of Amherst.

**E. Revocation of Permit**

Persons found to be discharging who are not in conformance with the Truck Hauled Waste Policy will be issued a Notice of Violation and will have their permit revoked. Any permittee whose permit has been revoked shall not be eligible for a new permit for ninety (90) days. Revocations of Permits shall be determined by the Superintendent.

**F. Appeals**

Appeals of decisions by the Superintendent may be made in writing to the Town Manager. Appeals of decisions by the Town manager may be made in writing to the Town Council of the Town of Amherst.

**APPROVED**\_\_\_\_\_

**DATE**\_\_\_\_\_

**Town of Amherst**  
**186 South Main Street**  
**P.O. Box 280**  
**Amherst Virginia 24521**  
**(434)946-7885      Fax (434)946-2087**

**TOWN OF AMHERST RUTLEDGE CREEK WWTP**  
**TRUCK HAULED WASTE MANIFEST**

Manifest Number \_\_\_\_\_ (*Obtain from the Town Hall*)

**This Section to be completed by the Waste Hauler (Permittee)**

**Customer Information**

Date: _____	Date: _____
Name: _____	Name: _____
Address: _____	Address: _____
_____	_____
_____	_____
Phone #: _____	Phone #: _____
County of Origin _____	County of Origin _____

**Hauler Information:**

Name of Company \_\_\_\_\_  
 Discharge Permit Number \_\_\_\_\_  
 Truck License Number \_\_\_\_\_  
 Name of Truck Driver (*Print*) \_\_\_\_\_

**Truck Waste Information** (*Check all that apply*)

Domestic Septage from Residential Source/ pH \_\_\_\_\_  
 Domestic Septage from Commercial Source/ pH \_\_\_\_\_  
 Other Waste with Prior approval                      pH \_\_\_\_\_  
 Gallons Discharged \_\_\_\_\_

**Certification:**

I hereby certify to the best of my knowledge that the contents of this truck contain no hazardous waste and was obtained from the source specified above. I am aware that submitting false information may result in termination of the privilege to dispose of trucked waste at the Town of Amherst facility.

\_\_\_\_\_

Signature of Hauler                      Date

This section to be filled out by Town personnel

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Signature

Visual Inspection/Comments: \_\_\_\_\_

Sample collected YES    NO    Sample I.D. Number \_\_\_\_\_

Lab sent to: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Verified Origin of disposed waste with generator: YES    NO

**OPERATING HOURS M-SAT 10 a.m. to 2:30 p.m. Closed Holidays!**

**Town of Amherst**  
**186 South Main Street**  
**P.O. Box 280**  
**Amherst Virginia 24521**  
**(434)946-7885      Fax (434)946-2087**

**APPLICATION FOR TRUCK HAULED WASTE DISCHARGE PERMIT**

Permission is hereby requested for the following vehicles to discharge truck hauled wastewater into the Town of Amherst Rutledge Creek WWTP Facility.

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DMV License #	Vehicle Type	Color	Total Capacity

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Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorizing Representative: \_\_\_\_\_ (PRINT)  
Title: \_\_\_\_\_

I certify that NO commercial generated grease, oil, industrial or hazardous wastes will be discharged into the Town of Amherst Rutledge Creek WWTP Facility. I further certify that I shall comply with the terms and conditions of the attached Truck Hauled Waste Policy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Permit fee: \$50.00/yr

**Town of Amherst  
186 South Main Street  
P.O. Box 280  
Amherst Virginia 24521  
(434)946-7885 Fax (434)946-2087  
TRUCK HAULED WASTE DISCHARGE PERMIT**

**PERMIT # \_\_\_\_\_**

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**Is hereby permitted to discharge into the Town of Amherst Rutledge Creek WWTP under the Terms and conditions in the Truck Hauled Waste Policy of the Town of Amherst.**

Signed: \_\_\_\_\_  
Superintendent of Water and Wastewater Plants

Effective Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_